

**Minutes of the Annual Meeting of St Nicholas with Bonvilston Community Council,
held on Thursday 23rd of May 2024.**

The meeting was held remotely in accordance with the Local Government and Elections (Wales) Act 2021 and the council Standing Orders.

Members present: Cllr I Perry (Chair), Cllr J Griffiths, Cllr K Reid, Cllr I Poveda.

Also present: None.

Meeting started at 7:30pm

1. Election of Chair

Cllr Perry was elected Chair.

Proposed Cllr Griffiths, seconded Cllr Reid

2. Election of Vice Chair

Cllr Reid was elected Vice Chair

Proposed Cllr Griffiths, seconded Cllr Perry

3. Chairs welcome and introductions

The Chair welcomed members to the Annual Meeting.

4. To receive apologies for absence

Cllr C Devonish, Cllr M Farkaovska, Cllr M Hinton.

5. To receive declarations of interest

None

6. To review/amend/adopt Council Documents, Policies and Procedures

- The asset register will be checked ahead of the June 2024 meeting

By resolution

- The revised Training Plan was adopted
- The new Defibrillator Policy was adopted
- The new Complaints Policy was adopted
- The Code of Conduct will be reviewed again later in the year
- All other documents were reviewed and left unchanged

Proposed Cllr Reid, seconded Cllr Griffiths

7. To review delegation arrangements, committees and terms of reference (if any), agreements (inc. legal) and representation with external bodies and reporting back

- a. **Resolved** that Cllr Perry will represent the Community Council at One Voice Wales Bridgend, Cardiff and the Vale Area meetings. A seat for a second representative remains vacant.

Proposed Cllr Griffiths, seconded Cllr Reid

- b. **Resolved** that Cllr Perry will represent the Community Council at meetings of the Vale of Glamorgan's Community Liaison Committee

Proposed Cllr Reid, seconded Cllr Griffiths

8. To review Council/Employee subscriptions

- a. **Resolved** that the Community Council will renew membership of One Voice Wales.

Proposed Cllr Reid, seconded Cllr Griffiths

- b. **Resolved** that the Community Council will renew membership of the SLCC when a new Clerk is appointed.

Proposed Cllr Reid, seconded Cllr Griffiths

9. Remuneration of Members

Community Councils in Wales must pay their members £156 a year (equivalent to £3 a week) towards the extra household expenses (including heating, lighting, power and broadband) of working from home. Councils must either pay their members £52 a year for the cost of office consumables required to carry out their role, or alternatively councils must enable members to claim full reimbursement for the cost of their office consumables. **Resolved** that the Chair will receive an additional £1,500 for the year.

Proposed Cllr Reid, seconded Cllr Griffiths

10. To review quotation and approve insurance premium for 2024-25

Resolved that the council will renew its insurance policy with Zurich.

Proposed Cllr Reid, seconded Cllr Griffiths

11. To consider the 2024 Annual Report

Deferred to a future meeting

The meeting closed at 19:14

