

Payments	Actual Spend 21-22	Amended Budget 22/23	22-23 Actual to end Nov 22	Projection to EOY Mar 23	Proposed Budget 23-24	Comments
Civic & Democratic						
Councillor Payments	1,900	1,850	2,129	75	2,060	(actual) £120 from 19-20 £450 from 21-22 - (projected) one unpresented chq Cllr payment £150
Meeting Costs	26	600	174	0	600	zoom costs and possible hybrid in future
Elections	0	2,000	0	500	500	anticipate up to £500 for elections in 22-23
Administration						
Staff Costs	972	7,541	10,139	5,000	9,000	Locum costs for short term cover normally higher than permanent staff, projected cost for 22-23 depends upon recruitment process. 23-24 approx cost calculated at 10 hours per week at between £15-£17 per hour (for unqualified Clerk)
Office/Stationery/IT	82	750	193	178	1,000	allowing funds towards replacement laptop/purchase Clerk mobile - remaining budget can be earmarked and added to next year to raise funds for laptop etc
Subscriptions/Memberships	319	320	85	80	500	
Training	230	1,000	65	100	1,500	training required for new Cllrs and ongoing CPD for staff
Audit & Accountancy	1,235	1,000	475	525	1,200	unknown external audit costs will be two years due but invoice may appear in 22-23 or 23-24.
Insurance	0	350	391	0	500	Annual payment - no payment recorded for 21-22
Professional/Legal Costs	1,000	8,000	1,703	0	8,000	
Recruitment	0	1,000	0	1,000	0	increase of 800 for 22-23 taken from reserves
Community Services						
Newsletter	0	600	0	0	600	
Christmas Trees/lights	1,022	2,800	0	2,800	3,000	anticipate increase in cost for 23-24
Remembrance	378	400	326	74	500	increase of 200 for 22-23 taken from reserves
Engagement & Place Plan	400	15,000	0	1,500	10,000	projected cost for 22-23 for Vocaleyes/other. Suggest any remaining budget for 22-23 be earmarked for future place plan and added to each year.
Community Projects/Equipment/Assets	2,378	9,500	1,769	1,500	12,500	projected 22-23 - up to £1500 agreed for Community Payback equipment
War Memorial Maintenance	0	0	1,848	0	350	suggested amount for an annual clean
Environment						
Grass cutting/maintenance	936	1,260	1,515	600	2,000	10 x £60 = £600 for annual grass cutting invoice paid in December
Planting	0	200	316	0	300	
Grants						
S137/other grants	800	1,000	1,000	0	1,000	
Misc amounts paid in error to be refunded	0	0	257	0	0	
Contribution to/from reserve		0	0	0	0	1000 budgeted for 22-23 - resolved to top up recruitment and remembrance budgets
VAT incurred	1,104		3,529	800		estimated VAT to 31.03.23
Total Payments	12,783	55,171	25,913	14,732	55,110	

Receipts	Actual 21-22	Expected 22-23	Actual to end Nov 22	Projected to Mar 23
Precept	32,950	55,171	36,780	18,391
VAT Reclaim	899	0	0	1,055
Misc (refunded payments made in error)	0	0	257	0
Total Receipts	33,849	55,171	37,037	19,446

(VAT reclaim submitted for 21-22)

Bank Reconciliation and Precept Calculation for 2023-24

Bank Reconciliation as at 30 Sept 22	54,925
less outstanding cheques as at 30 Sept 22	8,619
reconciled balance as at 30 Sept 22	46,306
plus projected receipts to Mar 23	19,446
less estimated spend to Mar 23	14,732
Estimated available funds in bank as at 31 Mar 23	51,020

Precept Calculation for 2023-24

projected income for 23-24	3,800	(estimated VAT reclaim to be received in 23-24)
plus est funds in bank as at 31.03.23	51,020	
less proposed payments for 23-24	55,110	
less General Reserve	32,633	(recommended to be 6-12 months of operational spend - calculated as approx 9 months)

Estimated Shortfall -32,923

Precept

Proposed Precept	55,110
Band D levy based on tax base figure of £742 for 23-24	£74.27